

INDIAN STATISTICAL INSTITUTE

BANGALORE CENTRE

LEAVE TRAVEL CONCESSION FINAL ADJUSTMENT BILL

For the Block Year: **2022-2025**

1. Name : **Nama Upanama**
2. Roll No. : ********
3. Section : **SMU**
4. Designation : **Assistant Professor**
5. Basic Pay with Pay Level : **₹107600/- (L12)**
6. Nature and Period of Leave : **Earned Leave for Vacation, 15 May - 02 June (2023)**
7. Particulars of members of the family of whom the Leave Travel Concession has been claimed:

Sl. No.	Name	Age	Relationship
1	Ardhangini Nama	**	Wife

8. Details of journey(s) performed by the employee and the members of his/her family:

	Place, date & time of departure	Place, date & time of arrival	Mode of Travel	PNR No.	Total Fare
ONWARD	Bengaluru, 15/05/23 11:20	Paryatana-sthala 15/05/23 13:25	Air	XR***Z	₹8348/-
RETURN	Paryatana-sthala 02/06/23 17:55	Bengaluru 02/06/23 19:50	Air	G**MDM	₹8567/-

9. Amount of advance (if any drawn): **₹0/-**

10. Certified that:

- (i) The information as given above is true to the best of my knowledge.
- (ii) My husband/wife is not employed in Government service and the concession has not been availed by him/her separately for himself/herself or for any of the family members for the concerned block of years to
- (iii) My husband/wife for whom LTC is claimed by me is employed in which provides LTC facilities but he/she has not preferred and will not prefer any claim in this regard to his/her employer.
- (iv) My husband/wife for whom LTC is claimed by me is not employed in any Public Sector Undertaking/Corporation/Autonomous Body, financed wholly or partly by the Central Government or a Local Body, which provides LTC facilities to its employees and their families.

Dated:

(Signature of the Employee)

For calculation of claim (Office use only):