

(i) Fare (rail/air/steamer (col.9) Brought Forward:

(ii) Road Milage (col. 10)

(a) By public bus.....Per Km. forKm.

(b) By mini bus

(c) By taxi.....

(iii) Claims of DA

Rs.	Ps.

Period		No. of days with fraction	Rate	Place of halt		
From	To					
Total Amount of Bill						
Less : adjustment of advance						
Amount payable / refundable						

Passed on
 Sl. No.
 Page No.

Prepared by

Passed for Rs.
 (Rupees)

.....
 Signature of Passing Authority

Date 20

Received
 Rs. (Rupees
)

Signature of the worker who travelled
 Date.....20

Controlling Officer's Signature
 Date20

.....
 Signature of the Sanctioning / Initial Authority
 Date 20

.....
 Signature of the Sanctioning / Authority
 Date 20

.....
 Signature of the recipient
 Date 20