Indian Statistical Institute

Documentation Research and Training Centre

M.S in Library and Information Science

Semester 1: Paper – 6 Library Management and Automation (Back Paper)

Date: 12/05/2023

Duration: 3 hrs.

Max. Marks: 60

Answer any Four Questions

15 Marks each

1. Discuss the role of library administrators in creating and implementing library policies. How do these policies contribute to the smooth functioning of a library?

2. Define scientific management and discuss its key principles. How does scientific management contribute to improving productivity and efficiency in organizations?

3. Define library automation and discuss its benefits in modern library management. Illustrate with examples how library automation has transformed traditional library processes

4. Discuss the role of performance appraisals in performance management.

5. Explain Henri Fayol's 14 Principles of Management and discuss their relevance in modern management.

6. Write short notes on any two

   a) Library statistics

   b) ERMS

   c) OPAC

   d) Vufind