

Indian Statistical Institute
Bangalore Centre

Central Computer Centre

Requisition form for borrowing Laptop (On returnable basis)

Date:

1. Name :
2. Department :
3. Duration : From: To:
4. Purpose :
5. Signatures a) Requested by :
b) Head of the Unit :

For Office use:

1. Laptop issued on :
2. Laptop Details
a. Make :
b. Model :
c. SN :
d. Accessories :
3. Received on :

Signature