

Requisition – Worker's Canteen

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Name of the guest(s) :

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Unit :

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Purpose of Visit :

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Date(s) :

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Coffee/Tea

Lunch

Any other (specify)

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If the guest is taking food at canteen then Guest Rate(s) to be charged as

Workers or Students

Workers or Students Guest

Others

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Signature

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Approved by :

Head: ISI-BC/Head of Units/Deputy Chief Executive (Admin)

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