



INDIAN STATISTICAL INSTITUTE

Bangalore Centre
8th Mile, Mysore Road, Bangalore-560059

Tender ID No.: ISIBC/2026-27/SMU/004

Date: 27-08-2026

NOTICE INVITING TENDER

Tenders are invited from interested suppliers for procurement of the following:

Sl. No.	Item Description	Quantity
01	Microsoft Surface Pro (12 th Edition) • Windows 11 Home • Copilot+ PC - 13" OLED Pixel Sense • Touchscreen - Snapdragon X2 Elite (12-core) with OLED display, Platinum • 16GB RAM - 512GB SSD – Platinum • One year warranty • Accessories – suitable Charger with Data Cable, Quick Start Guide, and others, if any.	01 (One)
02	Microsoft Stylus Pen for Microsoft Surface Pro	01 (One)
03	Microsoft Keyboard for Microsoft Surface Pro	01 (One)

ESTIMATED TENDER VALUE (Inclusive all Taxes) : Rs. 2,50,000.00 (Rupees Two Lakhs and Fifty thousand only)

Last date of submission of bid : 17-09-2026 up to 05:00 P.M.

Delivery (including completion of installation, if any): Within 15 days of date on Purchase Order

Your Quotation shall comprise of two parts: (a) **Technical Bid**, and (b) **Price Bid**

Both the parts must be submitted separately in two envelopes labeled clearly as “Technical Bid” and “Price Bid” respectively, and these shall be put in a third envelope. All three envelopes shall be superscribed with the following:

Tender Enquiry No. _____ Dated: _____ Due on: _____

Quotation must be sent in sealed cover either by post or hand delivery to the following address within the deadline mentioned above.

The Head
Indian Statistical Institute
8th Mile, Mysore Road, R.V.C.E. PO
Bangalore – 560 059

The quotation will be considered as cancelled if the documents required for the two bids are not submitted in the correct envelopes.

Time Schedule for Tender	
Bid Submission Starts	27-08-2026
Bid Submission ends	17-09-2026 up to 05.00 P.M.
Date of Opening of Technical Bid	18-09-2026 at 11:30 A.M.
Date of Opening of Financial Proposal	To be announced after opening of technical bids.

The quotation will be considered as cancelled if the documents required for the two bids are not submitted in the correct envelopes. Quotations received after the stipulated date and time due to any reason whatsoever, including postal delay, shall not be considered.

Copies of the following documents must be attached with the Technical bid:

- i) GST Registration Certificate
- ii) PAN Card
- iii) MSME Certificate

MAF / OEM Authorization Letter / Certificate - In case of Principal Manufacturer a Self Declaration and in case of Authorized Representative / Agent / Dealer / Distributer in India, valid Authorization Letter from the Principal Manufacturer.

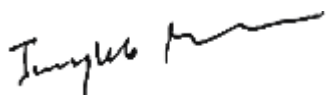
Experience Certificate (Optional) – Bidders shall submit any Government Department, Similar product supply recent past experience supporting documents.

An UNDERTAKING about the unconditional acceptance by the bidder of Terms and Conditions as stipulated in the attached document is to be submitted along with the technical bid, in the specified format.

Bids not submitted in the specified format or not accompanied by the requisite undertaking are liable to be rejected.

MSME Criteria: An Organization having MSME registration of Government of India will get benefit as per MSME relaxation rules.

General Terms and Conditions as well as formats for submission of bids are mentioned in the attached document.



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GENERAL TERMS AND CONDITIONS RELATED TO SUBMISSION OF BIDS

1. Penalty for suppression/ distortion of facts

Submission of false document(s) by vendor is strictly prohibited and may be liable for civil and criminal action.

2. Validity of the tender

Offer must remain valid for 30 days from the date of opening of the price bid.

3. Payment terms

All rates should be quoted in INR only. Offer in any other currency will be rejected. Bids containing clauses like "Rates are subject to exchange rate fluctuations" will be rejected.

Payment will be made after satisfactory receipt of goods and installation, commissioning, testing and completion of all contractual obligations. Partial payment against partial supply within scheduled delivery period will not be admissible.

4. Tender Submission

Suitable arrangements for receipt of the sealed tenders during the submission period through conspicuously located tender boxes in Central Office should be ensured. In case of bulky tender documents, there should be provision in NIT for submission of bids to designated officials by hand.

5. Opening and Evaluation of Tender

A. Technical Bid

- i) Technical bid will be opened by the designated Committee of the Institute.
- ii) Cutting/overwriting/insertions must be accounted for by marking and putting initials.
- iii) During technical evaluation, the Committee may summon bidders and seek clarification/ information or additional documents or original hard copy of any of the documents already submitted. If these are not produced within the stipulated period, the bid may be liable for rejection.

B. Financial Bid

- i) Financial bid of technically eligible vendors will be opened in a meeting (date and time will be intimated to the vendors well in advance) of the Committee.
- ii) At most two duly-authorized representatives of each technically eligible bidder may remain present during the opening of the price bid.
- iii) Cutting/overwriting/insertions must be accounted for by marking and putting initials.
- iv) For CVC rules regarding negotiation with L1, please referred to [circular number 4/3/07 \(OM No. 005/CRD/012\) Dated the 3rd March, 2007.](#)

6. Way Bill / Road Permit

In case of requirement of Way Bill at the time of delivery, the Institute will arrange for obtaining the necessary Way Bill/ Road Permit in the name of the vendor awarded this tender. However, the prescribed entry tax shall be borne by the vendor.

It is to be noted that the Indian Statistical Institute has Customs Duty Exemption Certificate and reduced GST rates, and the Vendor should make appropriate use of them.

7. Liquidated Damage Clause

The schedules of delivery and installation, commissioning and testing as per Purchase Order are to be strictly adhered to. In case there is delay either in the delivery or successful completion, the vendor shall be liable to pay liquidated damages @ 0.5% of the total value of the purchase order per week or part of a week during which the delivery of such goods is delayed. Where delivery thereof is accepted after expiry of the period mentioned in purchase order the total damages so claimed shall not exceed 5% of the total contract price. Any variation in statutory levies and taxes within the contractual delivery period shall be borne by the Indian Statistical Institute. Beyond the delivery period, the upward variation of levies and taxes shall be borne by the vendor.

8. Arbitration Clause

In the event of any dispute or difference arising out of or in connection with the tender, the same shall be settled amicably by mutual consultation. If such resolution is not possible then the unresolved disputes or differences shall be referred to Arbitration as per the *Indian Arbitration and Conciliation Act, 1996*. It shall be subject to Bangalore Jurisdiction only.

9. The Indian Statistical Institute, Bangalore, reserves the right to cancel the tender at any time without assigning any reasons whatsoever thereof. While rejecting/recalling tenders, the authority must record clear, logical reasons for any such action on the file.

(On the letterhead of the Bidder)

FORMAT OF BIDS

A. TECHNICAL BID

Tender Enquiry No. ISIBC/2026-27/SMU/004		Date of Tender Notice: 27-08-2026
Sl. No.	Item (Complete Specifications, Warranty terms etc)	Quantity
01	Microsoft Surface Pro (12 th Edition) • Windows 11 Home • Copilot+ PC -13" OLED Pixel Sense • Touchscreen - Snapdragon X2 Elite (12-core) with OLED display, Platinum • 16GB RAM - 512GB SSD – Platinum • One year warranty • Accessories – suitable Charger with Data Cable, Quick Start Guide, and others, if any.	01 (One)
02	Microsoft Stylus Pen for Microsoft Surface Pro	01 (One)
03	Microsoft Keyboard for Microsoft Surface Pro	01 (One)

Note:

1. Bidders should certify the above specification and configuration of product.
2. Any configuration deviation please mention.

Signature of the Tenderer with seal & date

Name of the Tenderer:

(On the letterhead of the Bidder)

B. PRICE BID

- i) The rate is to be quoted in INR only.
- ii) Any overwriting will make the quotation liable to be rejected.
- iii) The bidder shall submit rate in the following format:

Tender Enquiry No. _____				Date of Tender Notice: _____			
Sl. No.	Item Name	Quantity	Unit Price (exclusive of GST)	GST	Excise Duty (if any)	Unit Price (all-inclusive)	Total Price (all-inclusive)
01							
02							
03							

Signature of the Tenderer with seal & date

Name of the Tenderer:

**UNDERTAKING BY THE TENDERER
FOR
ACCEPTANCE OF TERMS AND CONDITIONS OF TENDER**

(On the letterhead of the Bidder)

Ref: e-Tender ID No: _____ **dated** _____

Date: _____

I/We undertake that I/we have carefully gone through the Notice Inviting Tender, other tender documents mentioned therein, and I/we will abide by them. We also agree to accept corrigendum/corrigenda that may be published in future. My/our tender is offered taking due consideration of all factors, and if the same is accepted, I/we promise to abide by the stipulation of the tender documents, and complete the work to the total satisfaction of the, Indian Statistical Institute, Bangalore Centre.

My/our offer will remain valid for 30 days from the date of opening of tender.

I/we further undertake that the information submitted in this tender is true and correct in all respects and I/we hold my/our responsibility for the same.

I/We also certify that the price being quoted is lower than Maximum Retail Price (MRP) / Original Equipment Manufacturer (OEM) Price, whichever is applicable.

I/we shall be responsible for rejection and/or cancellation of contract if the goods supplied are not up to the mark. I/we shall be liable for legal proceedings if the material supplied is found sub-standard or not in accordance with the specification published in the tender.

Signature of the Tenderer with seal & date

Name of the Tenderer:

Postal Address:

Mobile Number:

Landline Number:

Email ID:

DECLARATION REGARDING BLACKLISTING / DEBARRING FROM TAKING PART IN TENDER

(On the letterhead of the Bidder)

1/We (Tenderer) declare that the firm/agency namely M/S. has not been blacklisted or debarred in the past by Union / State Government or Organisation from taking part in Government tenders in India and should not have any litigation in any of the labour court(s).

Or

1/We (Tenderer) declare that the firm/agency namely M/s. was blacklisted or debarred by Union/State Government or any Organisation from taking part in Government tenders for a period of years w.e.f. to The period was over on And now the firm/ company is entitled to take part in Government tenders.

DEPONENT

Name

Address

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