

Indian Statistical Institute Hostels
8th Mile, Mysore Road, Bangalore, 560 059.

Rules and Regulations

1. MEMBERSHIP

- a. Students of B. Math, M. Math, MS (QMS), MS (LIS), Research Scholars and Fellows at Indian Statistical Institute (ISI) are eligible for membership of the ISI Hostel. However, actual allotment of rooms by the Warden of the Hostel will depend on availability of seats at that point of time.
- b. The Warden may at her/his discretion extend the membership to other students/trainees of the Institute, Research Scholars working in the Institute etc.

2. ADMISSION

- a. Application for membership should be made in the prescribed form to the Warden of the Hostel. The form can be had from the Warden/In-charge, Hostel.
- b. Every member shall deposit the Admission fee and Caution money as per existing rules (vide section 6) at the time of admission. The advance towards mess shall be deposited to the In-charge of the Hostel Mess.
- c. The Caution money will be refunded at the time of discontinuing the membership, on handing over the furniture and fittings of the respective room to the Warden in good condition, and provided there are no other outstanding dues from the member. Also the hosteller should have cleared her/his mess bill and returned all the books borrowed from Hostel Library, cassettes from Music room etc.
- d. Any member suffering from contagious disease may be asked to leave the Hostel.
- e. Every member is expected to bring her/his own bedding, mosquito net, lock and key which are absolutely necessary. Since, there are scorpions and snakes on the campus, every member is expected to own a torchlight.
- f. The Warden can ask any member on a week's notice to leave the hostel if she/he considers it necessary in the interest of the Hostel. Also the warden can refuse any visitor to the Hostel, if she/he considers it necessary in the interest of the Hostel.
- g. Any member who wants to discontinue membership should inform the Warden in writing at least one week in advance. However, a member will vacate the room, the day the course is over. Hostel membership is automatically cancelled if the dues from a member exceed the deposits made by her/him.
- h. **E-Mail Address: On admission every student will be assigned an official ISI email address. All official communications, including directives and useful information, would be posted to the official email address. The onus of keeping track of communications posted to the official ISI email address is on the student.**
- i. Anyone leaving the hostel either in the middle of the course or on completion of the course must obtain a **no due certificate** before leaving the hostel. The entitlement for the hostel seat ends as soon as the final exams are over or the fellowship ends whichever is earlier. Degree certificate will not be issued without no due certificate.

3. ALLOTMENT OF SEATS

- a. A student on admission to ISI will be allotted a seat in the hostel by the Warden, **subject to availability**. If the Warden considers it necessary, she/he may change the allotment of seats.
- b. The monthly seat rent will be recovered from the stipend of stipendiary students. Students who do not receive any stipend should deposit the seat rent in the Cash Office of the Institute by the 10th of every month. If they default for a month, they cease to be members of the hostel.
- c. Members are not permitted to change their seats or remove furniture and other fixtures from any room without the permission of the Warden.
- d. Every member is responsible for the careful maintenance of the furniture and fittings entrusted to her/him, and will be required to make up for any loss or damage caused to any article including fan and light. Writing on the walls, doors or windows is prohibited.
- e. **Seat allotment is subject to availability. The seat rent does not depend on single or double occupancy nor does it depend on the hostel. There is no accommodation for married couples on the campus.**

4. MESS

- a. It is mandatory to take food in the students' mess. Students have to deposit Rs. 4000 as a mess advance up to 9th September 2019. Everyone has to pay Rs. 800 as mess caution money, refundable at the time of leaving the course.
- b. Anyone who wants to be a mess-member for a month has to pay Rs. 2000 in advance.
- c. Enrolment in the hostel mess is compulsory for all the members joining the hostels.
- d. Every member should deposit the Mess advance by 9th day of the month. This Mess advance will be paid by every Hostel member without fail, irrespective of her/his extent of availing the mess facility. If she/he fails to make such deposit, her/his hostel membership may be cancelled by the Warden.
- e. The Mess advance will be adjusted to the extent necessary towards the mess dues at the time of discontinuing the membership and the balance, if any, will be refunded.
- f. Cooking, use of stoves, electric heaters, any high-wattage electrical equipments by the members in the hostel is strictly prohibited.
- g. No member shall be allowed to take utensils, newspapers and any other items belonging to the Mess or Common Rooms to her/his own room.
- h. For further rules and regulations, check with the mess committee.

5. GUESTS

Campus accommodation facility is essentially meant for parents/guardians occasionally visiting their wards for a short duration say for a couple of days. For married students this facility may extend to their respective spouses. Hosting people as guests who come as tourists, job seekers, trainees and for similar errands, medical treatment etc, often under social obligations, will not be entertained.

- a. Generally, casual guests will not be allowed to stay in the rooms allocated to the students/scholars. But, only in exceptional circumstances this will be allowed for which the members should obtain prior written permission from the Warden. A sum of Rs. 100/- per head per night will be charged for such guests, which has to be remitted to the Warden. However, such stay should not normally exceed a night.
- b. In case a hostel member receives guests who cannot be accommodated in his/her room, or are likely to stay for a longer period, the member should, well in advance, request the Warden in writing for allotment of a room. Subject to availability of accommodation, this will be done. In such cases the member has to pay the room rent according to the Guest House rules.
- c. Guests may be allowed to avail the mess facilities by arrangement with the In-charge, Hostel Mess.

6. HOSTEL CHARGES

- a. The different amounts to be paid by the members are shown to be paid at the time of admission: Even if a student does not get ISI stipend s/he must pay the seat rent to the ISI.

- i. Caution Money
- ii. Mess Advance

To be paid every month:

- iii. Seat Rent
- iv. Rent for staying for a month or a part thereof.
- v. The Hostel Mess is run by the members and the rates may vary from month to month both for the members and the guests.

i, ii, iii, iv, v will be determined from time to time by the competent authorities.

- a. No cash transactions will be made on Saturdays, Sundays and other Institute holidays
- b. A member will be required to produce a certificate of clearance of dues before claiming refund of deposits.

7. HOSTEL CODE OF CONDUCT

- a. Members should be aware that they are living in a cosmopolitan hostel and should make every effort to maintain a friendly atmosphere. Members are expected to maintain an atmosphere of dignity and decency in the hostel.

- b. No member should remain outside the hostel premises between 11 p.m. and 5 a.m., except with prior written permission from the Warden. The member must indicate the address where s/he wants to spend the night.
- c. All members are expected to keep the doors locked, to switch the fans and lights off in their rooms when they are not in the rooms.
- d. Use of electric heaters, kerosene stoves etc by the members in their rooms is not permitted.
- e. Members should not indulge in any indoor games in their rooms, but use the facilities in the common room for the purpose.
- f. No member shall be allowed to take utensils and any other items belonging to the mess to his/her own room. Members are also not allowed to take to their rooms, articles belonging to the Common Room.
- g. Members should maintain decorum and be properly dressed when they come out of their rooms.
- h.
 - i. The Warden can withdraw any facility (like T.V., Washing Machine, Music room etc.) any time without giving any reason.
 - ii. Members will abide by rules and regulations as may be passed from time to time either by the authorities or by the various Hostel Committees with the approval of the Warden.
- i.
 - i. For disciplinary action, the warden may constitute a committee. The committee may include faculty members of the Institute.
 - ii. Any member who violates the rules and regulations of the Hotel is liable to disciplinary action ranging from warning to expulsion from the Hostel, to the recommendations of withholding the results by the Dean.
 - iii. Only the Warden has the authority to initiate disciplinary action. Anyone else, in particular, members of the Hostel Committees, Office bearers etc. have no right to initiate and announce any measures that may be viewed as disciplinary action.
 - iv. The Hostel Committee is expected to monitor the facilities provided to the residents and to inform the Warden of any shortcomings. They are by no means supposed to make any decision restricting the use of facilities by the residents.
- j. If the conditions prevailing in the city or outside the campus are not normal, each member should be on the hostel campus before 6 p.m. and should report to the Warden.
- k.
 - i. Convening any General body meeting of the hostellers requires the prior permission of the Warden. At least one week notice is to be given.
 - ii. The agenda for the meeting should be approved by the Warden.
 - iii. The decisions should be approved by the Warden.
- l. Consumption of alcohol and drugs forbidden by law is prohibited. Any act of intimidation or violence including ragging, wilful damage to property and riotous behaviour are offences. Smoking, use of narcotics, consumption of alcoholic beverages and gambling on the hostel premises are strictly prohibited. ISI takes a very serious view of such offences and they invite severe punishments and fines.**
- m. Identity cards: Hostellers should get ISI Identity cards in due course of time.
- n. The part of first floor consisting of the rooms F1 to F8 is the Ladies' Wing. Admission is restricted only to the residents of this wing. Anyone else is required to use Calling Bell to meet any resident of this wing. The residents of F1 to F8 are to inform the warden about any violation in this regard.**
- o. At the end of each semester, each student enrolled in different programs is required to vacate her/his room and hand over the charge of the room to the Warden (or a person authorized by the Warden). The Institute strongly advocates students to spend time with the parents during vacation. Only in very exceptional cases a student may be allowed to retain her/his room during the vacation for a limited period after obtaining proper prior permission from the administration.**
- p. Guests, including former students, are not allowed to stay in the rooms allotted to the members. In exceptional circumstances this may be allowed for which the concerned member should obtain prior written permission from the Warden without fail. A sum of Rs. 100/- per head per night will be charged for such guests/ex-student, which has to be remitted to the Warden by the member. However, such stay

should not normally exceed a night.

q. The members should not make loud noise or play music loudly inside their rooms or engage in such activities elsewhere which might disturb other inmates.

r. Whenever a member needs to stay away from the hostel, she/he should inform the Warden (or the In-charge Hostel) accordingly in writing. Otherwise, in case of necessity, the warden may forcibly enter the hostel room and/or take any necessary action.

s. Violation of the rules and regulations may invoke stern disciplinary action including expulsion from the Hostels and/or imposition of penalty up to Rs. 5000/-.

8. RAGGING and SEXUAL HARASSMENT

ISI takes a very serious view of both ragging and sexual harassment.

RAGGING IS A CRIMINAL OFFENCE

Teasing, wrongful restraint, intimidation, rough handling causing physical or psychological harm, asking the student to perform an act which she/he may not do in the ordinary course and similar offences constitute ragging.

On receipt of information concerning any incident of ragging within or without ISI, the Head of ISI shall immediately determine with the help of the anti ragging committee if it is a genuine case, and shall file an FIR with the police within 24 hours.

In case of any incident of ragging, please contact any member of the anti-ragging committee (see webpage below) immediately. Please visit <http://www.isibang.ac.in/~ar> for further details.

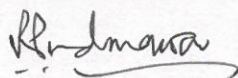
SEXUAL HARASSMENT

Sexual Harassment (SH) encompasses entire gamut of offences right from abusive language, lurid stares and obscene gestures to implicit or explicit demands for sexual favours, to even more serious offences. The law of the land takes a serious view of *SH* and prohibits it. The Supreme Court has pronounced *SH* as *cognizable offence*. ISI too has a strict policy to curb the menace of *SH*. Remember that *SH* is a serious violation of an individual's right to work and live with dignity in free and friendly environment. In case of *SH* related grievances reach out to the chairperson of the *Anti Sexual Harassment Committee*. Please visit the URL www.isibang.ac.in/~sh/ for further details.

Punishments for ragging as well as *SH* include suspension/expulsion from the hostel, rustication from the institution, expulsion from the institution and consequent debarring from admission to any other institution, as well as hefty monetary fines.

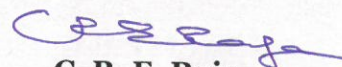
Bangalore.

July 15, 2019



V. R. Padmawar
Warden

Hostel Warden
INDIAN STATISTICAL INSTITUTE
8th Mile, Mysore Road,
R.V.C.E. Post, Bangalore - 560 059.



C. R. E. Raja
Head, ISI-BC

Head
INDIAN STATISTICAL INSTITUTE
Bangalore Centre
8th Mile, Mysore Road, R.V.College Post
Bangalore-560059. India.